

## **SOCIAL SCIENCES UNIVERSITY OF ANKARA**

### **SUMMARY OF SOCIAL SCIENCES UNIVERSITY OF ANKARA ASSOCIATE / UNDERGRADUATE PROGRAMS APPLICATION, ACCEPTANCE AND REGISTRATION DIRECTIVE FOR FOREIGN STUDENTS**

#### **Applications**

MADDE 7 - (1) Application terms and dates are determined by the Senate and announced on the ASBU website. Applications can be made throughout the year via the International Office. Preliminary evaluation of online applications is made by the International Office in certain periods in accordance with the application calendar. Applications that are the basis of evaluation are sent to ASBU International Student Admission Committee, which will finalize them.

(2) The candidate makes the application for the programs he/she wants to receive education online via Social Sciences University of Ankara International Office website.

#### **Special Talent Exam (for relevant programs)**

ARTICLE 9-(1) Candidates who will apply to programs that accept students with Special Talent Examination must have at least one of the base scores in the Social Sciences University of Ankara Examination and/or Diploma List Valid for Undergraduate Student Admission from Abroad.

Applications of candidates who meet application requirements are sent to ASBU International Student Admission Commission by the International Office. International student admission commission determines principal and substitute candidates among the candidates whose qualifications are found suitable, as much as the number of quotas.

The commission may also apply a country threshold over total quota of each faculty in placements. Evaluation of applications and announcement of the final result are completed by the relevant International Student Admission Committee. Announcement of results and notification of results to the candidates is carried out by the International Office.

(4) The list of students who are entitled to enroll is finalized by the decision of the University Administrative Board in accordance with evaluation result of ASBU International Student Admission Commission.

(5) In evaluations of international student applications the commission may also decide on the conditional acceptance of the student for enrollment.

#### **Announcement of results**

ARTICLE 11 - (1) Application results are announced on the website of the International Office and the Registrar's Office.

(2) An "Acceptance Letter" is issued by the International Office for the candidates who have the right to enroll in the university. Final admission dates of International students who have the right to enrollment are included in the Letter of Acceptance. Admissions are made by the Registrar's Office. Candidates have to come to the admission in person. In cases where there are excuses, admission can be made by the legal or voluntary (by power of attorney given before a notary public) representative. It is not possible to register online or by mail.

#### **Contribution / Tuition Fee**

ARTICLE 12 – (1) Contribution and Tuition Fee amounts to be received from International undergraduate students who have the right to study at our university in academic year for the admission is made is determined by the University Senate in accordance with Decision on the Enforcement of Presidential Decision Regarding Contribution and Tuition Fee amounts to be received from International undergraduate students who have the right to study at our university. Determined fees shall be valid until the end of the international student's education. The fee paid is not refunded to the student who has the right to register and is registered, if he/she requests that his/her registration be deleted.

#### Proficiency in Turkish

ARTICLE 15— (1) Candidates who are accepted to programs whose education language is Turkish must get at least C1 in the Proficiency in Turkish Language Tests of Turkish Learning Centers (TÖMER), Language Education and Research Centers (DİLMER), and TYS exams conducted by Turkish universities. The Turkish language of the candidates who completed their secondary education in Turkish high schools affiliated to the Ministry of National Education is considered sufficient.

**SOCIAL SCIENCES UNIVERSITY OF ANKARA**  
**QUALIFICATIONS AND DOCUMENTS REQUIRED FOR APPLICATION**

**Documents Required for Application:**

- a) Application Form
- b) High School Diploma or Notary Certified Translation Thereof If the high school diploma is not in either Turkish or English, a Turkish or English translation prepared by a sworn translator must be available along with the original at the time of registration.
- c) Candidates must meet all the conditions before the final registration date. Candidates must obtain an equivalency certificate of the high school they graduated from the Turkish Embassies or the Ministry of National Education.
- d) Transcript: If the high school transcript is not in Turkish or English, a Turkish or English-certified translation thereof must be submitted along with the original.
- e) Valid Exam Result
- f) Photocopy of the first page of the passport
- g) Candidates with dual citizenship must submit a document showing this if the first citizenship they are entitled to receive is not Turkish citizenship.
- h) Copy of Blue Card (if any)

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The candidate makes the application for the programs he/she wants to receive education online via Social Sciences University of Ankara International Office website.

**Special Talent Exam: (For Relevant Programs)**

Candidates who will apply to programs that accept students with Special Talent Examination must have at least one of the base scores in the Social Sciences University of Ankara Examination and/or Diploma List Valid for Undergraduate Student Admission from Abroad. The placement of these candidates in the programs that accept students with Special Talent Exam is made according to the results of the Special Talent Exam. Faculty Administrative Board determines special talent exam juries of the programs and applies the exam.